

**James L. Hamner Public Library**  
**Board of Trustees Meeting**  
**Nov. 9, 2022**

The meeting was called to order at 6:04 p.m. by Jennifer Harris, president. Members present were Ruth Ashton, Beatrice Head, Karen Freas, Gail Geraghty, Virginia Whitaker, and Jennifer Jones. Also present were librarians Angela DeFraia and Baylee Hughes

Jennifer asked if there were any questions or comments about the minutes that were sent out from our September meeting. There were none. Ruth moved that we accept the minutes and Virginia seconded. Motion carried.

No public comments were made.

No Friends representative was present, but Jennifer shared an email sent by Linda Whittington, stating that the Friends have been working with Baylee on upcoming projects.

No officers' reports were given.

Director's Report - As there remains a vacancy in the library director position, there was no report.

Old Business - Gail asked about the 50th Anniversary. Virginia, who is chairing the anniversary committee, asked to meet the first week in December. It was decided to hold the meeting on Wed. Dec. 7 at 6:00 p.m. Virginia said she hopes to have the celebration held during the month of April. Jennifer said to let the Friends know about it, as they will be involved. Jennifer also spoke about the possibility of having a float in next years' Christmas parade.

New Business - Jennifer spoke about how the recent director candidate declined the position before he was to begin the job, and we now have to start our search over again. She said she will work on posting the vacant position on Indeed, and asked Angela and Baylee to send the circulation manager job posting to her so she could put that on Indeed, as well. Discussion was also made about posting on the VLA website, LinkedIn, facebook, Connect RVA, Handshake, and other options, which Jennifer asked Angela and Baylee to please look into.

Jennifer asked Angela if she was willing to continue in her position as stand-in director for the time being. Angela said she would, with the understanding that it be temporary. Library staff have been working hard to cover two vacant positions, sharing responsibilities of library director and circulation manager.

Baylee asked about using the vocal booth for other purposes, as she'd like to make more use of the space. Jennifer said that she hates to see the room go unused as we got a nice grant to set it up; the policy committee (Karen and Virginia) can look into updating policy about the vocal booth. Karen also suggested Baylee approach the schools about possibly making use of it.

Jennifer said that Carol sent out the proposed calendar for 2023, and discussion was made about it. It was decided to remain open for Veteran's Day. Angela and Baylee explained the justification for closing the library on the Saturdays before a Monday holiday: Jill did it to provide a holiday day-off to staff normally working Saturdays. Karen moved that we adopt the calendar, and Beatrice seconded. Motion carried.

Baylee said that the Stargazing program is coming up on the 18th, and there seems to be a lot of interest. She also said she has been writing a few articles about the library for the newspaper, although the library's column isn't necessarily guaranteed, and not all articles have been printed. Jennifer encouraged board members to share library events on social media, to promote our library to the community. Gail and Jennifer thanked staff and told them to please let us know if we can help them out in any way.

The meeting was adjourned at 7:07, p.m.

The next meeting is scheduled for Tuesday, January 17, 2023 at 6:00 p.m.